



Office Order No.: 317

dated: 16.10.2023

**Government Order**

Undersigned is pleased to convey the Government's approval of Ex-Bangladesh leave (Earned Leave) from 08/12/2023 to 07/01/2024 or 01 (One) month leave from the date of starting the leave, in favour of Mrs. Sayada Ismat Jahan, Head Assistant, Dhaka Social Forest Circle, Dhaka, Forest Department, Ministry of Environment, Forest and Climate Change, Government of the People's Republic of Bangladesh to visit United States of America (USA) under the following terms and conditions:

- (e) He will draw his pay and allowances in local currency. No part of pay and allowances should be drawn in foreign currency.
- (f) He will bear all the expenses related to this tour. No part of expenses of the tour will be borne by the government.
- (g) He will not be allowed to stay abroad more than the approved period.
- (h) He will inform the proper authority within 7 (Seven) days of his return.

*gdi*  
(Md. Amir Hosain Chowdhury)  
Chief Conservator of Forests (C.C.)  
Phone: 55007142  
e-mail: ccf-fd@bforest.gov.bd

Memo No. 22.01.0000.007.05.336.21.1842

dated: 16.10.2023

Copy for information and necessary action to:

1. Secretary, Ministry of Environment, Forest & Climate Change, Bangladesh Secretariat, Dhaka.
2. Director General, Department of Immigration & Passport, Passport Bhaban, Agargaon, Dhaka.
3. Conservator of Forests, Dhaka Social Forest Circle, Dhaka.
4. Deputy Conservator of Forests, RIMS Unit, Bana Bhaban, Agargaon, Dhaka. He is requested to publish the GO in the website.
5. Director, Hazrat Shahjalal International Airport, Kurmitola, Dhaka-1229.
6. Immigration Officer (All), .....
7. Mrs. Sayada Ismat Jahan, Head Assistant, Dhaka Social Forest Circle, Dhaka.
8. Office copy/Guard file.

*16/10/2023*  
(Md. Amir Hosain Chowdhury)  
Chief Conservator of Forests (C.C.)  
Phone: 55007142  
e-mail: ccf-fd@bforest.gov.bd  
*16.10.23*