

Government of the People's Republic of Bangladesh
Office of the Conservator of Forests
Wildlife and Nature Conservation Circle
Ban Bhaban, Agargaon, Dhaka.

Memo No.22.01.0000.101.06.17.3709

Date:26-12-2017

Invitation for Tenders (Physical Services)

1	Ministry /Division	Ministry of Environment and Forests	
2	Agency	Bangladesh Forest Department	
3	Procuring Entity Name	Conservator of Forests, Wildlife and Nature Conservation Circle, Dhaka.	
4	Procuring Entity District	Dhaka	
5	Invitation for	Supply of Physical Services (Outsourcing Services)	
6	Invitation Ref No	02 of Wildlife Circle/2017-18	
7	Date	Date : 26.12.2017	
KEY INFORMATION			
8	Procurement Method	Open Tendering Method (OTM)	
FUNDING INFORMATION			
9	Budget and Source of Funds	GOB (Government of Bangladesh)	
10	Development Partners (if applicable)	N/A	
PARTICULAR INFORMATION			
11	Tender Package No.	WLNCC/ Outsourcing-02/2017-18	
12	Tender Package Name	Selection of Firm/Company for Staff Support Services through out sourcing	
13	Tender Publication Date	27-12-2017	
14	Tender Last Selling Date	09-01-2018	5.00 PM
15	Tender Closing Date and Time	Tender Document must be submitted no later than the following 10/01/2018	before 2.00 PM
16	Tender Opening Date and Time	10-01-2018	2.30 PM
17	Name and Address of the office(s)	Address:	
	I - Selling Tender Document	Conservator of Forests Office, Wildlife and Nature Conservation Circle, Ban Bhaban, Agargaon, Dhaka.	
	II - Receiving Tender Document	Conservator of Forests Office, Wildlife and Nature Conservation Circle, Ban Bhaban, Agargaon, Dhaka.	
	III - Opening Tender Document	Conservator of Forests Office, Wildlife and Nature Conservation Circle, Ban Bhaban, Agargaon, Dhaka.	
INFORMATION FOR TENDERER			
18	Eligibility of Tenderer	<ul style="list-style-type: none"> · Tenderers shall have the legal capacity to enter into the Contract under the Applicable Law; · Tenderers shall be enrolled in the relevant professional or trade organisations registered in Bangladesh; and · Tenderers shall have fulfilled its obligations to pay taxes under the provisions of laws and regulations of Bangladesh. 	
19	Qualification of Tenderer	As detail in the tender documents.	
20	Brief Description of Services	Supply of Physical Services (Outsourcing Services) of (i) Electrician-2 nos. (ii) Grass Cutter-2 nos. (iii) Mali-2 nos. (iv) Gateman-20 nos. (v) Office Support Staff-2 nos. (vi) Cleaner-2 nos. from any Competent Organization under outsourcing for the Office of the Conservator of Forests, Wildlife and Nature Conservation Circle, Ban Bhaban, Agargaon, Dhaka.	
21	Price of Tender Document (Tk)	500.00 (Tk. Five Hundred Only)	
22	Location of Services	Bangabandhu Sheikh Mujib Safari Park, Gazipur.	
23	Tender Security Amount (Tk)	75,000/- (Seventy Five Thousand)	
24	Completion Time in Weeks/ Months	5(Five) months	
PROCURING ENTITY DETAILS			
25	Name of Official Inviting Tender	Md. Jahidul Kabir	
26	Designation of Official Inviting Tender	Conservator of Forests	
27	Address of Official Inviting Tender	Wildlife and Nature Conservation Circle, Ban Bhaban, Agargaon, Dhaka. Phone # 88 02 8181142	
28	The Procuring Entity reserves the right to reject all the Tenders or annul the Tender Proceeding without assigning any reasons whatsoever.		



(Md. Jahidul Kabir)

Conservator of Forests

Wildlife and Nature Conservation Circle
Ban Bhaban, Agargaon, Dhaka.

