

Terms of Reference

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| Position | : Junior Consultant (Wildlife) (01) (SD-80) |
| Type of Consultant | : Individual Consultant (National) |
| Type of Contract | : Time Based Contract |
| Duty Station | : PMU, Dhaka |
| Language | : English & Bengali |

Background of the Project:

Bangladesh Forest Department (BFD) under the Ministry of Environment, Forest and Climate Change has received IDA loan of US\$175.00 million and GOB contribution of US\$3.85 million for a period of 6 years 6 months (01 July 2018 to 31 December 2024) to implement Sustainable Forests & Livelihoods (SUFAL) Project. The overall objective of the project is to improve collaborative forest management and increase access to alternative income generation activities for forest dependent communities in targeted sites. This will be achieved by: (i) improving public sector management of forest resources and increasing participation of communities in forest conservation and restoration and, (ii) reducing direct dependence and exploitation of forest resources by offering alternative livelihood sources to dependent communities and improving the enabling environment for trees outside forests. Together, these will result in the eventual improvement of forest cover and ecosystem functions, coastline protection and increased employment opportunities for some of the poorest and most vulnerable communities, including women and small ethnic communities. Project will implement a No of activities which are grouped under following four components:

Component-1: Strengthening Institutions, Information Systems and Training

Component-2: Strengthening Collaborative Forests and Protected Areas Management

Component-3: Increasing Access to Alternative Income Generating Activities (AIGAs) Forest Extension Service & Trees Outside Forests (TOF)

Component-4: Project Management, Monitoring, and Reporting

This project is designed to contribute in improving organizational effectiveness by adopting improved policy and regulatory framework including infrastructural development, management information system upgradation, capacity building of BFD officials and investing in degraded and denuded forest restoration and building green belt along the cost. This project will finance tree cover improvement in the TOF areas technology transfer, training, research and innovation support and engage forest dependent communities in collaborative forest management practices. By and large the project will enhance wildlife and PA management practices and thereby improve forest conservation and wildlife protection in the country.

The PMU has been established to implement the project involving officials from FD on deputation along with outsourcing staffs and consultants. This assignment is to contribute in technical report writing related to wildlife and Protected Area management related activities of the project, compilation of data and analysis and support to PMU for necessary communication with stakeholders.



Objectives of the Assignment

The objective of the assignment is to contribute in technical report writing related to wildlife and Protected Area management related activities of the project, compilation of data and analysis and support to PMU for necessary communication with stakeholders.

Scope of the Services

1. Prepare technical reports related to wildlife and Protected Area management activities of the project;
2. Compilation of data and analysis (Summary of deliverables of other consulting firms related to wildlife and Protected Area management under SUFAL project etc.);
3. Assist in preparation of working paper and resolution related to PSC and PIC meeting and dialogues
4. Assist in organizing meeting, seminar and workshop
5. Assist and coordinate different Deliverable Review and Comments giving committee on the submission of different reports/deliverables by the concerned firms/individual consultants
6. Undertake other day to day activities as and when requested by the Project Director.

Data, Personnel, Facilities and Local Services to be provided by the Client

The Project Director (PD) will arrange and provide necessary information and data as per requirement of the assignment. PD will also inform all concerned cost centers, including three Management Plan Divisions, to provide necessary supports, personnel, data and documents as needed for conducting the report preparation. Additional supports from Deputy Project Director (DPD) and PMU team including Chief Technical Advisor and M&E Specialist will also be available to the consultant.

List of Reports and Deliverables

The Consultant will submit following reports:

1. An inception report and a work plan;
2. Monthly progress reports of the activities;
3. Final Report.

Ownership of the Data, Documents, and Equipment

- SUFAL shall be the owner of all data, reports, documents, etc. prepared by the consultant and any equipment procured under the assignment.
- All the documents collected if any, must be handed over to SUFAL.
- All documents, reports and information from this assignment will be regarded as SUFAL's property, so the mentioned outputs or part of it cannot be sold or used in any case without prior permission of SUFAL.

Institutional Arrangement

The consultant will be based at the SUFAL PMU in Dhaka with frequent field visit and will report directly to the Project Director, SUFAL Project. The Individual Consultant will work closely with other consultants working at the PMU and departmental officials. The consultant is expected to undertake the activities (scope of services) mentioned in the TOR in order to achieve the stated objectives. Under this consultancy travels are being envisaged. However, travels necessary for the

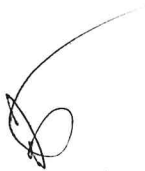


exigencies of services to achieve the desired objectives, may be under taken but with prior permission of the PD and in such cases only the actual costs will be reimbursement. The deliverables will be submitted on time by the consultant to the PD, SUFAL Project, BFD, Dhaka Bangladesh.

Duration of the Assignment: 12 (Twelve) months

Qualifications and Experiences

1. At least Graduation in Forestry/Wildlife or Natural Resources Management
2. Having 2 (two) years of field experiences of Forest and PA, Wildlife and natural resources management
3. Experience in producing quality technical reports of forestry/Wildlife;

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