



Request for Expression of Interest (REOI) for Selection of consulting firm

01.	Ministry/Division	Ministry of Environment, Forest and Climate Change
02.	Agency	Bangladesh Forest Department.
03.	Procuring Entity Name	Project Director & Conservator of Forests, Social Forest Circle, Bogura
04.	Procuring Entity District	Bogura
05.	Expression of Interest for Selection of	Consulting firm for Feasibility Study for Forest Ecosystem Conservation and Eco-tourism Development of Greater Dinajpur and Rangpur Region
06.	EOI Ref. NO.	Package No: Service-01 (S01)
07.	Date	26 June, 2023
08.	Procurement Method	Quality and Cost Based Selection (QCBS) (National)
09.	Budget & Source of Funds	GoB
10.	Project/Program Code	--
11.	Project/Program Name	Feasibility Study for Forest Ecosystem Conservation and Eco-tourism Development of Greater Dinajpur and Rangpur Region.
12.	EOI Closing Date & Time	17 July, 2023, 4:00 pm
13.	Brief Description of the Assignment .	<p>Selection of consulting firm for Feasibility Study on “Feasibility Study for Forest Ecosystem Conservation and Eco-tourism Development of Greater Dinajpur and Rangpur Region”.</p> <p>The assignment will include:</p> <ol style="list-style-type: none">1. Conduct feasibility study to identify the environmental, physical and economic feasibility of Forest Ecosystem Conservation and Eco-tourism Development activities in Greater Dinajpur and Rangpur Region.2. This includes assessment of existing facilities of detail feasibility study for Forest Ecosystem Conservation and Eco-tourism Development of Greater Dinajpur and Rangpur Region and subsequent preparation of preliminary design, cost estimation etc.3. The consulting firm will consider the following issues during feasibility study:<ol style="list-style-type: none">(a) Document the existing management practices of Social Forest Division, Dinajpur and Social Forest Division, Rangpur.(b) Document eco-tourism facilities in Greater Dinajpur and Rangpur Region.<ol style="list-style-type: none">1. Assess the feasibility of Forest Ecosystem Conservation and2. Assess the feasibility of Eco-tourism Development activities in Greater Dinajpur and Rangpur Region with special preference to socio-economic activities such as poverty alleviation of local people, employment generation etc.(c) Prepare appropriate/suitable designs for the development of eco-tourism related infrastructures based on feasibility study;(d) Assess the financial requirements and environmental impact of infrastructure development;(e) Prepare DPP for Forest Ecosystem Conservation and Eco-tourism Development project.4. Other relevant services mentioned in the Terms of Reference (TOR).
14.	Experiences, Resources and Delivery capacity required	<p>Interested consulting firm must fulfill the following qualification, experience and requirements on which the EOI will be evaluated (Based on shortlisting Criteria):</p> <ul style="list-style-type: none">• The Consulting Firm should have updated valid registration from the Concerned Authorities as Proprietorship/Partnership/Private Limited Company.• At least 05 (Five) years of working experience with detailed lists of similar works as Consulting Firm related to design, documentation, feasibility study and preparation of DPP.• At least one similar nature (Related with Forest Ecosystem Conservation/Eco-tourism Development) of work carried out within last three financial years and the project cost is not less than 01 (one) crore in a single work-order in any Government, Semi-Government, Autonomous or reputed Private organization at national/international level.• Firm should have adequate manpower and experts with experience and laboratory facilities with Necessary equipment.• The Firm(s) must have the sufficient amount of liquid assets ie, working capacity of credit Line(s) supported by competent document. Bank Statement for last six months/Bank solvency Certificate.• The Firm must have up to date Audit report of previous 3 (three) years. The Firm must have submitted yearly turnover report documents.• Up to date Trade License, VAT and IT Certificates. <p>The interested consulting firm must be able to make available the following professionals: Team Leader, Forestry expert, Civil Engineer, Architect, Mechanical Engineer, Environmental Study/ EIA Specialist, Sociologist/ Socioeconomic assessment specialist, Hydrologist, DPP Consultant (FS Report with Project Preparation works), Economist, Junior Consultant (Civil</p>

		Engineering), Junior Consultant (FS Report with Project Preparation work), Landscape Designer, GIS Specialist, Surveyor. <ul style="list-style-type: none"> • Key and Non-Experts will not be evaluated at the shortlisting Stage.
15.	Other Information	<ul style="list-style-type: none"> • The firm will be selected in accordance with the rule and regulation of the Public Procurement Act, 2006 and Public Procurement Rules, 2008 and these will be considered as parts and parcel of terms & conditions and Contract. JVCA is allowed as per PPA-2006&PPR-2008. But all the firms must be Bangladeshi firms. In the case of a Joint venture, all the partners shall be liable jointly and severally for the entire contract. It is preferable to limit the maximum number of firms within 3 (three) in an association including the Lead firm. • Interested firm(s) should obtain detailed TOR and ‘prescribed form’ from the website of Social Forest Circle, Bogura (http://forest.rajshahidiv.gov.bd), Bangladesh Forest Department (http://www.bforest.gov.bd), CPTU (https://cptu.gov.bd), further information (if required) from the office of the undersigned from 9:00 am to 3:00 pm (except holidays); • Interested firms should provide the necessary documents that will attest that they are qualified to perform the services. Firms will have to submit 1 (one) original and 1 (one) copy of EOIs (with a soft copy in a CD/DVD) and forwarding letter in a sealed envelope labeled with “EOI for Selection of consulting firm on Feasibility Study for Forest Ecosystem Conservation and Eco-tourism Development of Greater Dinajpur and Rangpur Region”.
16.	Name of Official Inviting EOI	Mohammad Aminul Islam
17.	Designation of Official Inviting EOI	Project Director. Project on Feasibility Study for Forest Ecosystem Conservation and Eco-tourism Development of Greater Dinajpur and Rangpur Region”.
18.	Address of Official Inviting EOI	Office of the Conservator of Forests Social Forest Circle, Bogura.
19.	Contact Details of Official Inviting EOI	Phone (Office) : 02589900182, Mobile 01999006197; Email : cfbogra@gmail.com . Web: (http://forest.rajshahidiv.gov.bd), (http://www.bforest.gov.bd).
20.	Special Instruction	The Procuring Entity reserves the right to accept any or reject any/all applications without assigning any reason.

(Mohammad Aminul Islam)
Project Director &
Conservator of Forests,
Social Forest Circle, Bogura.

Prescribed Format for Submission of Expression of Interest (EOI)
(In case of Joint Venture, this Form needs to be completed by each partner of the JV)

Package No.	:	Service 01 (S01)							
Title of Service	:	EOI for appointing of Consulting firm for Feasibility Study on “Forest Ecosystem Conservation and Eco-tourism Development of Greater Dinajpur and Rangpur Region”							
1. Letter of Submission [Addressing Project Director, Project on “Feasibility Study on Forest Ecosystem Conservation and Eco-tourism Development of Greater Dinajpur and Rangpur Region”]									
2. Firm’s Legal Title:									
3. Firm’s Registered Address:									
4. Firm’s/Company’s Background Information including Core Business history. (Necessary Attachments: Firm’s Brochure/ Company Profile/ Corporate Report/ Publication/ Annual Report etc.)									
5. Firm’s year of registration (years in business): (Year of Establishment/Years in Business, as per Trade License/Certificate of Incorporation/Registration Certificate etc.) (Necessary Attachments: Copy of Company/Firm’s Trade License, Registration Certificate, Certificate of Incorporation etc.)									
6. Experience of the Firm in Similar Assignments successfully completed (Please list only those assignments for which the Firm was legally contracted by the Client/ procuring entity as a firm or as one of the partner of joint venture.									
Total number of Similar Nature/Complexity Assignments completed by the Firm:									
					Value of Service			Man-Month Input	
Title of the Assignment	Brief Description of the Assignment (main deliverables/ Outputs)	Role in the Assignment (Single Entity/ Lead Partner in a JV/ JV Partner)	Name and Address of the Client (Contact information for references)	Service Duration (Start & End Dates)	Total Value	No. of Partners (if Any)	Value of Service Provided by the Firm	Firm’s Input	Partners’ Input
(Necessary Attachments: Details Description of the assignment supported by copy of Completion Certificate, Project Data Sheet (PDS), Contract Agreement etc.)									
7. List of Professional / Managerial staff of the Firm: (List Full time and Part time staff separately)									
	SN	Name of Professionals / Managerial Staff	Position held in the Firm	Educational Qualification	Total Years of Experience	No. of Years in the Firm			
	1								
	2								
	3								
8. Financial Capability of the Firm (Turnover of last 3 years)									
a) 2021-2022 (Up to Present)					:				
b) 2020-2021					:				
c) 2019-2020					:				
(Necessary Attachments: Audit Reports)									
9. Organizational Capacity, Equipment and logistics of the firm :									
a) Office Space (Area, Floor No. etc.):									
b) No. of Support Staffs :									
c) Description of Important Office Equipment and other logistics:									

